

FELLOWSHIP MINISTRY TEAM

Purpose:

1. To help every person who enters our gates be part of the family of God
2. To strengthen individual connections
3. To encourage group and intergenerational connections
4. To facilitate the congregation having fun

Responsibilities:

1. Planning
 - a. Schedule fellowship events for the year
 - b. Notify Fellowship Ministry members via email three weeks prior to each event and secure member assignments prior to each event
 - c. Email final list of assignments to members one week prior to the event
2. Publicity
 - a. Ministry members and/or ministry chair coordinate Sunday church bulletin and UPbeat announcements
3. Special Events
 - a. Coordinate with other Ministries for certain events (Rally Day, Alternative Gift Market, Stewardship Luncheon, MLK Celebration, Annual Congregational Meeting, Pentecost Celebration)
 - b. Coordinate the Summer and Winter Dinner Groups, including securing dinner hosts, signing up guests, and following up with hosts

Accountability:

1. Chair will report to the Session
2. Chair will coordinate with other Ministries for events when appropriate

Membership:

1. Chair is a Ruling Elder
2. Staff Person is Director of Christian Formation
3. Membership of the Ministry reflects the composition of the congregation.

Meetings:

1. Email Ministry members at the beginning of the year to determine their willingness to serve during the year
2. Email notification to Ministry members for each event during the year

Funding:

1. The chair shall prepare the Ministry's annual budget to include:
 - a. Church Family Fellowship
 - b. Kitchen supplies
 - c. Westminster Manor
 - d. Coffee supplies
2. The chair shall make any modifications to the budget as directed by the Session.