

## **UPLift Financial Assistance Policy**

Our current policy is a budget to cover checks in the amount of \$25 each for each client. The amount for each client may be for an amount more or less than the \$25, as determined by volunteers\*.

\$25 limit on written checks except for eye exam and glasses package, work boots, I.D and Birth Certificate package, Driver's License.

\*All others require 3 volunteers to approve and sign on the blue form.

Six-Month Requirement before Additional Help Except

A) Eyeglasses - \$30 for exam and then up to \$50 for glasses

\*The client can come back 6 months from date entered on computer for exam.

B) Birth Certificate and I.D.

\*The client must have birth certificate to obtain I.D. so can come back after receives B.C. for I.D. Then he/she can be helped 6-months from entered on computer for B.C.

If a client is approved for additional help before 6 months has passed, he/she must wait ONE YEAR for help again.