

## UPC MINISTRY TEAM GUIDELINES – Congregational Connections

The purpose of the **Congregational Connections Committee** is to facilitate opportunities for welcome, fellowship, and participation for our UPC members and visitors.

Congregational Connections primarily expresses UPC's identity as a:

*Congregation Connecting to Campus and Community*

The Congregational Connections Team is responsible for:

- Retreats
- Fellowship events
  - for particular demographics; e.g. children, parents of teens, etc.
  - intergenerational events
  - annual congregational events such as:
    - Rally Day courtyard reception
    - Stewardship Luncheon
    - Christmas Eve Cookie Reception
    - MLK service reception
    - Easter Hot Cross Buns in the courtyard
    - Pentecost courtyard fellowship
    - Summer Dinners / Winter Dinners
- Member and Visitor Support (retention and recruitment)
  - track attendance of members and visitors
  - follow up with visitors
  - maintain accurate church roll
  - encourage involvement in UPC programs and ministries
  - Welcome Wagon and Courtyard Ranger programs

Sub-teams or task forces of the Congregational Connections Ministry include:

- Heritage Team
- Retreat planning teams:
  - 1) All Church Retreat
  - 2) Men's Retreat
  - 3) Women's Retreat
- A specific organizational/operational team for each annual Fellowship event
- Member Engagement
  - recruits, trains and assigns Mentors to new members
  - provides current opportunity information to new and established members
- Welcome Wagon / Courtyard Ranger team